



## **SEMINARS & WORKSHOPS**

Australian Quality Training Consultants (AQTC) offers a wide spectrum of seminars and workshops to enhance your skills as well as contribute to organizational effectiveness.

We can customize seminars to fit your organization's needs. This could be presented to your group at a time and venue that is convenient to you.

Call us now if you're interested in any of our following seminars and workshops.

1. Applied MBA – Management By Application
2. Australian Quality Training Framework (AQTF)
3. Doing Business in Different Cultures
4. Workplace Culture
5. Managing Organizational Change and Transition
6. Management By Objective
7. Strategic Leadership Development
8. Strategic Marketing Management
9. Effective Tax Management: Maximizing Tax Benefits
10. Accounting for Non Financial Managers
11. Accounting for Small and Medium Business
12. Effective Meetings
13. Powerful Presentations
14. Assertive Communication
15. Public Speaking
16. The Art of Team Building
17. Customer Service Excellence
18. Effective Telephone Techniques
19. Effective Negotiation Skills
20. Network Marketing
21. Professional Selling Skills for Excellence
22. Professional Business Etiquette
23. Frontline skills for success
24. Establishing rapport through Neuro-Linguistic Programming (NLP)
25. Human Relations Skills and EQ techniques
26. Supervisory Management skills
27. Time management
28. Stress Management